



FRIENDSHIP

CHRISTIAN SCHOOL

Elementary Responsible Use Agreement

We see technology as an essential tool for achieving our core value of knowledge. We believe in producing life-long learners by offering a comprehensive academic foundation from a biblical worldview for students at various ability levels, developing critical thinking skills in our students, equipping students to effectively apply acquired knowledge, and preparing students for the ever-changing challenges of the 21st century.

Being a Responsible Digital Citizen

FCS recognizes the impact of information and communication technologies in the educational process. We believe that when used appropriately, technology provides opportunities to empower, support, engage and enhance student learning.

At FCS we use information and technology in safe, legal, and responsible ways. There are three key parts to digital citizenship that we abide by. These are Looking After Myself, Looking After Others, and Looking After Property.

Looking After Myself means...

- I will choose a password that is hard to guess and I will keep it a secret.
- I will use only my accounts and resources.
- I will select online names that are appropriate and respectful.
- I will only post images and information that are suitable, and make sure that whatever I post will not put myself at risk.
- I will not publish my personal details, contact details or a schedule of my activities.
- I will report any conversations, inappropriate behavior, or anything happening online that makes me uncomfortable or unhappy.

Looking After Others means.....

- I will be polite, kind, and appropriate at all times.
- I will use appropriate language when emailing others.
- I will choose to avoid conversations that are unkind, mean or bullying.
- I will report any conversations I see/hear that are unkind, mean or bullying.
- I will avoid sites that seem inappropriate. If I accidentally access these sites, I will click the Back button, close the page or tell an adult/teacher.
- I will show respect for other people's privacy by asking them for permission before getting into their online space. I will also ask for permission before I post, forward or copy their pictures and information.

Looking After Property means...

- I will check that the information that I'm using is correct by using reliable websites.
- I will acknowledge all materials that I find online and cite my sources appropriately.
- I will ask an adult/teacher for permission before downloading and/or uploading anything online or to my computer
- I will act appropriately when visiting and commenting on other people's websites, and not make any changes to someone else's site unless I ask the owner's permission.

Student Agreement

I understand and will follow this Responsible Use Agreement. If I break this agreement, the consequences may include but is not limited to removal of computer privileges and/or disciplinary action such as school suspension. I also understand that my school network and e-mail accounts are owned by FCS and are not private. FCS has the right to access my information at any time.

Student's Name _____

Student's Signature _____

Date _____

Parent Agreement

As the parents or guardians of this student, we have read the Responsible Use Agreement. We understand that technology is provided for educational purposes in keeping with the core values of FCS. We understand that students will be given guidance on how to be responsible digital citizens and we will attempt to model and reinforce that at home. We understand that, to an age-appropriate level, student's computer activities at home must be supervised to provide the highest level of academic and social support.

Parents/Guardians' Names _____

Parents/Guardians' Signature _____

Date _____