



Student Absence Note

Today's date: _____

Name of child: _____

Date(s) of absence: _____

Brief explanation:

Signature of parent/guardian:

PS-5th grade: Please return to the teacher.

6th-12th grade: Please return to the school office.

Students must bring a note to school when returning after any unplanned absence from school. A student has two days to turn in the form or the absence is counted as unexcused. This form can be downloaded from our website. Make up work is due the day the student returns if he/she does not turn in a note for an excused absence. Graded assignments will have seven points deducted for unexcused absences. (Please see the handbook for additional information).



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