

Middle School-High School  
Pre-Planned Absence Form  
2022-2023



**FRIENDSHIP**  
CHRISTIAN SCHOOL

Name \_\_\_\_\_ Date \_\_\_\_\_ Grade \_\_\_\_\_

Date(s) of Absence \_\_\_\_\_

Reason for Absence \_\_\_\_\_

Parent Signature \_\_\_\_\_

All teachers' signatures must be obtained first. Then form must be turned in to the office for official approval.  
**This form must be completed and submitted to the school office \*five\* school days prior to the absence.**

Please note these important policies from the handbook:

- A student that misses 12 days in a single semester or 20 days during the entire school year in any class may jeopardize their promotion to the next grade. Whether the absences are excused or unexcused does not change the promotion ruling.
- Any student missing more than twelve periods per semester in any class for any reason may not receive credit for that class even if all his grades are passing.

	Class	Assignments	Signature
1 <sup>st</sup>	_____	_____	_____
2 <sup>nd</sup>	_____	_____	_____
3 <sup>rd</sup>	_____	_____	_____
4 <sup>th</sup>	_____	_____	_____
5 <sup>th</sup>	_____	_____	_____
6 <sup>th</sup>	_____	_____	_____
7 <sup>th</sup>	_____	_____	_____
8 <sup>th</sup>	_____	_____	_____

Head of School's Signature \_\_\_\_\_

**\*\*All homework, quizzes, and tests must be made up according to the school's policies.\*\***

Friendship Christian School  
5510 Falls of Neuse Road  
Raleigh, NC 27609

csmail@friendshipchristian.net  
phone: 919.872.2133  
fax: 919.872.7451