



## OVERVIEW

- The Request Portal will be available on FACTS from **Monday, July 15-Wednesday, July 17.**
  - All grades will have the opportunity to request their elective courses, but the availability will be opened to individual grade levels systematically. This allows upperclassmen to have priority.
  - Below are the times that the Request Portal will be opened for each grade level. A grade-level reminder email will be sent to parents and students as each grade opens.  
**Monday, July 15**
    - 12th Grade & 8th Grade: 12:00pm
    - 11th Grade & 7th Grade: 1:00pm
    - 10th Grade & 6th Grade: 2:00pm
    - 9th Grade: 3:00pm
  - After the deadline, students who have not registered will be assigned to elective courses where there is still availability.
- Students will have the opportunity to request their first, second, and third elective choices.
- It is highly recommended that students register as soon as they are able to ensure the best chance of receiving their requested elective courses.
  - Elective classes have limited capacities, so when a class is full, it will no longer be an option to select.
- New families will need to have their FACTS account set up to complete this process.
  - New students will not have their individual school emails until school starts.
- All course requests are subject to administrative approval.

## STEPS

1. Log into FACTS Family Portal.
2. On the left, select Students>Course Requests.
3. Select the student's name.
  - Only grade levels that have been released will show.
    - This means that an 11th-grade student will have the ability to request courses before a 9th-grade student, even if they are siblings.
4. Using the drop-down menus, select the student's course requests. The first box is for the primary choice, and the second box is for the alternate choice.
5. Click Save.



## SCHEDULED ELECTIVES

### 6TH GRADE

Creative Writing  
PE  
Study Hall

### 7TH GRADE

Biblical Worldview  
PE  
Spanish  
Study Hall  
Technology

### 8TH GRADE

Biblical Worldview  
PE  
Spanish  
Study Hall  
Technology

## OPTIONAL ELECTIVES

### 8th Period - Monday, Wednesday, Friday

- Art A: M, W, F
- Band: M, W, F
- Speech: M, W, F
- Tutorial Study Hall A: M, W, F

*Tutorial Study Hall is only offered for students enrolled in the ASC program.*

### 8th Period - Tuesday, Thursday

- Art B: T, Th
- Choir: T, Th
- Tutorial Study Hall B: T, Th

*Tutorial Study Hall is only offered for students enrolled in the ASC program.*

## POINTERS

- 6th graders must enroll in either Band or Choir.
- Students in the Tutorial Study Hall program should select that option as their choice for 8th period. Questions about Tutorial Study Hall and electives courses should be directed to the SLC Director, Renee Hemric, [rhemric@friendshipchristian.net](mailto:rhemric@friendshipchristian.net).
- The course request form will allow students to select the same class for their primary and alternate choices. However, doing this does not increase the likelihood of being placed in that class. Not choosing two different courses will result in being enrolled where there is availability if the primary choice cannot be accommodated.



## REQUIRED ELECTIVES

### 9TH GRADE

Health & PE

### 10TH GRADE

Spanish I

### 11TH GRADE

Spanish II

### 12TH GRADE

Biblical Worldview  
Personal Finance

## OPTIONAL ELECTIVES

### 7th Period - Monday, Wednesday, Friday

- Art A: M, W, F
- Band: M, W, F
- Speech A: M, W, F
- Study Hall A: M, W, F

### 7th Period - Tuesday, Thursday

- Art B: T, Th
- Choir: T, Th
- Speech B: T, Th
- Study Hall B: T, Th

### 8th Period - Monday, Wednesday, Friday

- Advanced PE A: M, W, F
- Math Help A: M, W, F
- Study Hall A: M, W, F
- Tutorial Study Hall A: M, W, F
- Yearbook: M, W, F
- Early Release: M, W, F
  - *11th & 12th graders only*

### 8th Period - Tuesday, Thursday

- Advanced PE B: T, Th
- Math Help B: T, Th
- Study Hall B: T, Th
- Tutorial Study Hall B: T, Th
- Yearbook: T, Th
- Early Release: T, Th
  - *11th & 12th graders only*

## POINTERS

- Students may not enroll in more than one study hall.
  - Math Help is considered a study hall.
  - Exceptions may be made for students in the ASC program.
- Students in the Tutorial Study Hall program should select that option as their choice for 8th period.
  - Questions about Tutorial Study Hall and electives courses should be directed to the SLC Director, Renee Hemric, [rhemric@friendshipchristian.net](mailto:rhemric@friendshipchristian.net).
- The course request form will allow students to select the same class for their primary and alternate choices. However, doing this does not increase the likelihood of being placed in that class. Not choosing two different courses will result in being enrolled where there is availability if the primary choice cannot be accommodated.